



Dear Applicant,

The City of Lafayette now offers the ability to check your application status online. After submitting your application you will be emailed instructions to complete the online registration process. Once you are registered you will be able to check the status of your application including plan review comments. Any requested items should be submitted to permits@lafayette.in.gov.

If you have technical issues or need assistance please call our office at 765-807-1034.

The guide below is intended as a basic introduction and walk through of the online citizen self service module as it relates to viewing the status of your application. There are many more features available that can make managing your project easier and more efficient. We do offer training for individuals who will be managing your project and scheduling inspections. Please contact our office at 765-807-1034 to inquire about training availability.

Sincerely,

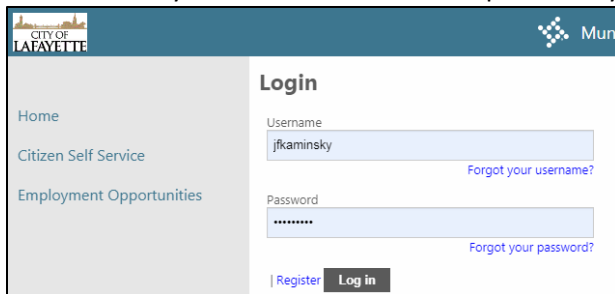
Your City of Lafayette Engineer's Office

The following is a quick and easy guide for you to use when scheduling your inspections online:

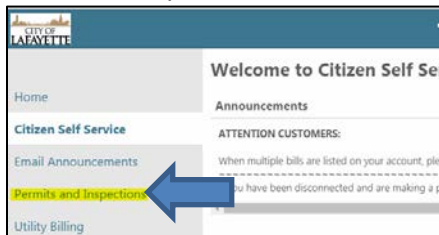
- Go to <https://selfservice.lafayette.in.gov>
- Click on **Citizen Self Service** from the left side menu



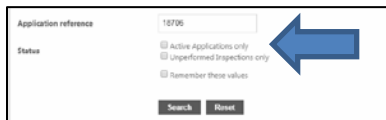
- Enter your Username and initial password you received via email and click Log in



- You will be prompted to create a new password
- Once you are logged in click on **Permits and Inspections** from the left side menu (you may have less options to choose from what is shown in the screen shot below)



- From here you will need to enter your **Application reference** number (this can be found in your initial registration email)
- Enter the number and hit Search



- Click on the **Details** link

Location / Subdivision	Owner/Contractor	Parcel	Status	Reference	Fees	Due	Details
4110 SOUTH STREET	DRURY DEVELOPMENT CORP / DRURY DEVELOPMENT CORP	790724352026000004	ACTIVE	18706	\$14,275.00	\$0.00	Details

- Click on the [View Plan Reviews](#) link

Permits and Inspections
Application reference 18706

Status	ACTIVE / APPROVED
Project/Activity	COMMERCIAL NEW BUILDING
Location	4110 SOUTH STREET LAFAYETTE, IN
Owner	DRURY DEVELOPMENT CORP
Parcel ID	790724352026000004

[View Application Information](#) [View Plan Reviews](#)

- From here you can view the plan reviews associated with your project; if you click on [view comments](#) you can see more details.

GENERAL					
Department	Review Cycle	Reviewer	Status	Completed	
BUILDING	1	SCOTT DIETERLE	APPROVED - CDR REQD	11/7/2018	View Comments
ELECTRICAL	1	JOHN WIGGINS	APPROVED	11/2/2018	View Comments
FIRE DEPARTMENT	1	DAVE THOMAS	APPROVED	11/16/2018	View Comments
ZONING	1	DAVE GRIFFEE	APPROVED	10/18/2018	
UTILITY	1	DAVE GRIFFEE	APPROVED	10/18/2018	
LANDSCAPE	1	TIM DETZNER	APPROVED	10/16/2018	
WATER POLLUTION CONTROL DEPT	1	JOSH KAMINSKY	APPROVED - PERMIT REQUIRED	12/6/2018	View Comments

- If you have questions about a building, electrical, zoning, erosion, utility or landscape plan review status please call (765) 807 – 1050 ext. 7.
- If you have questions about a Fire Dept. plan review please call (765) 807-1600.
- If you have questions about a Lafayette Renew (Water Pollution Control Dept.) plan review please call (765) 807-1800.